

Electronic Consent Agreement

I hereby acknowledge and agree that, by signing this form, I consent to receive my Piedmont Technical College Internal Revenue Service Form W-2 online via Piedmont Technical College's Self Service Website, Pathway. I acknowledge that this consent is valid for all subsequent years unless revoked by me, upon termination, or the service is not supported in a future given tax year, and that I may withdraw my consent at any time by accessing Pathway and unchecking the box or by providing a written notification to the Human Resources Office. I acknowledge that I have read and fully understand this consent.

All current Piedmont Technical College employees may receive a Calendar Year W-2 Form online by consenting to the language noted above. Employees that do not consent to receiving their W-2 online will automatically be mailed a paper copy by January 31st of each year. Please note that your paper W2 copy will be mailed to the home address on file with the Payroll Department.

Updating of employee contact information is the responsibility of the employee by providing correct up-to-date information to Human Resources. All address changes must be kept current to ensure proper delivery of the paper copy of your Calendar Year W-2 Form.

Print Employee Name

Employee Signature

Date